{x0}{x3}{x4}

{x1}

{g0}ewnay amilySearchfay acticepray Exercisehay 2:{/g1}

{g0}ombiningcay andhay eparatingsay ecordsray{/g1}

{x2}

{g0}orfay isthay acticepray exercisehay, ogay otay ethay ewnay amilySearchfay ebway itesay athay {/g1}[{x2}{g3}httpay://ewnay.amilysearchfay.orghay{/g4}](http://new.familysearch.org){x5} {g6}andhay ignsay inhay.{/g7}

**{g0}acticepray Exerciseshay{/g1}**

{g0}oday ethay ollowingfay:{/g1}

**{g0}ombiningcay ecordsray{/g1}**

1. {g0}ickclay {/g1}**{g2}eesay emay andhay myay Ancestorshay{/g3}**{g4}.{/g5}
2. {g0}Onhay ethay edigreepay, ickclay ethay amenay ofhay anhay ancestorhay.{/g1}
3. {g0}Onhay ethay individualhay’say informationhay, ickclay ethay {/g1}**{g2}ossiblepay uplicatesday{/g3}**{g4} abtay. {/g5}
4. {g0}(Optionalhay) Ifhay erethay ishay ahay ossiblepay uplicateday istedlay, ickclay ethay eckchay oxbay orfay ethay ecordray(say), andhay ickclay {/g1}**{g2}omparecay inhay oremay etailday{/g3}**{g4}.{/g5}
   1. {g0}eviewray ethay informationhay. {/g1}
   2. {g0}Ifhay isthay ookslay ikelay ethay amesay individualhay, athay ethay ottombay, ickclay anhay optionhay ithway {/g1}**{g2}esyay{/g3}**{g4}. Ifhay otnay, ickclay {/g5}**{g6}onay{/g7}**{g8}.{/g9}
   3. {g0}Ifhay erethay ishay anotherhay ecordray otay eviewray, ickclay {/g1}**{g2}extnay{/g3}**{g4}.{/g5}
   4. {g0}enwhay ouyay arehay oneday eviewingray ecordsray, ickclay {/g1}**{g2}oneday{/g3}**{g4}.{/g5}
   5. {g0}Onhay ethay onfirmationcay essagemay, ickclay {/g1}**{g2}ombinecay ethay ecordsray{/g3}**{g4}. ecordsray erewhay ouyay indicatedhay esyay illway ebay ombinedcay ithway isthay individualhay. ecordsray erewhay ouyay indicatedhay onay illway otnay ebay ombinedcay.{/g5}

**{g0}earchingsay orfay ossiblepay uplicateday ecordsray{/g1}**

1. {g0}otay earchsay orfay otherhay ossiblepay uplicatesday, onhay ethay ossiblepay uplicatesday abtay, athay ethay ottombay, ickclay {/g1}**{g2}Advancedhay ossiblepay uplicatesday earchsay{/g3}**{g4}. {/g5}
2. {g0}Onhay ethay autioncay essagemay, ickclay {/g1}**{g2}ontinuecay{/g3}**{g4}.{/g5}
3. {g0}Informationhay abouthay isthay individualhay ishay automaticallyhay illedfay inhay. ickclay {/g1}**{g2}earchsay{/g3}**{g4}.{/g5}
4. {g0}Ifhay onay oseclay atchesmay ereway oundfay, ickclay {/g1}**{g2}efineray earchsay{/g3}**{g4}. eleteday omesay ofhay ethay informationhay, uchsay ashay arentspay’ amesnay orhay ousespay. Orhay usehay ustjay ethay irthbay earyay orhay irthbay atestay orhay ountrycay. enthay ickclay {/g5}**{g6}earchsay{/g7}**{g8}.{/g9}
5. {g0}(Optionalhay) Ifhay ouyay indfay onehay orhay oremay atchesmay, ickclay ethay eckchay oxbay orfay eachhay ecordray atthay atchesmay, andhay ickclay {/g1}**{g2}omparecay inhay oremay etailday{/g3}**{g4}. ollowfay ethay ubstepssay inhay epstay 4 abovehay.{/g5}
6. {g0}oseclay ethay earchsay indowway.{/g1}

**{g0}ombiningcay ecordsray ofhay Otherhay amilyfay embersmay{/g1}**

1. {g0}Onhay ethay individualhay’say informationhay, ickclay ethay {/g1}**{g2}ousesspay andhay ildrenchay {/g3}**{g4}abtay.{/g5}
2. {g0}ickclay ethay optionhay uttonbay ({/g1}ico_options_24.gif{x2}{g3}) inhay ontfray ofhay ahay amenay. oticenay ethay optionhay otay {/g4}**{g5}ombinecay ithway otherhay iblingssay{/g6}**{g7} orhay {/g8}**{g9}ombinecay ithway otherhay ousesspay{/g10}**{g11}. Ifhay ethay amesay iblingsay ishay istedlay icetway, ouyay ancay electsay isthay optionhay otay ombinecay osethay ecordsray. isthay ishay ahay uickqay ethodmay orfay ombiningcay uplicateday ecordsray orfay ahay amilyfay. {/g12}**{g13}otenay:{/g14}**{g15} ethay ombinecay optionshay oday otnay appearhay ifhay erethay ishay onlyhay onehay iblingsay orhay onlyhay onehay ousespay.{/g16}
3. {g0}Onhay ethay individualhay’say informationhay, ickclay ethay {/g1}**{g2}arentspay andhay iblingssay{/g3}**{g4} abtay. {/g5}
4. {g0}ickclay ethay optionhay uttonbay ({/g1}ico_options_24.gif{x2}{g3}) inhay ontfray ofhay ahay amenay. oticenay ethay optionshay otay {/g4}**{g5}ombinecay ithway otherhay iblingssay{/g6}**{g7} orhay {/g8}**{g9}ombinecay ithway otherhay ousesspay{/g10}**{g11} ishay alsohay availablehay erehay.{/g12}
5. {g0}Onhay ethay edigreepay, ifhay ethay {/g1}**{g2}otherhay ousesspay{/g3}**{g4} uttonbay ({/g5}ico_multi_spouses_36x48.gif{x6}{g7}) ishay isplayedday, ickclay ithay. ickclay ethay abtay {/g8}**{g9}esolveray uplicateday ousesspay{/g10}**{g11}. oticenay owhay ouyay ancay alsohay ombinecay uplicateday ousesspay erehay. ickclay {/g12}**{g13}ancelcay{/g14}**{g15}.{/g16}
6. {g0}Onhay ethay edigreepay, ifhay ethay {/g1}**{g2}otherhay arentspay{/g3}**{g4} uttonbay ({/g5}otherparents_20.gif{x6}{g7}) ishay isplayedday, ickclay ithay. ickclay ethay abstay {/g8}**{g9}esolveray uplicateday athersfay {/g10}**{g11}andhay {/g12}**{g13}esolveray uplicateday othersmay{/g14}**{g15}. oticenay owhay ouyay ancay alsohay ombinecay uplicateday arentspay erehay. ickclay {/g16}**{g17}ancelcay{/g18}**{g19}.{/g20}

**{g0}eparatingsay ecordsray{/g1}**

1. {g0}Onhay ethay individualhay’say informationhay, ickclay ethay {/g1}**{g2}ummarysay{/g3}**{g4} abtay.{/g5}
2. {g0}Athay ethay ottombay, ickclay {/g1}**{g2}ombinedcay ecordsray{/g3}**{g4}. Ahay istlay ofhay allhay ethay ecordsray atthay avehay eenbay ombinedcay orfay isthay individualhay ishay ownshay. ouyay ancay eesay ethay etailsday orfay eachhay ecordray, includinghay ethay ontributorcay. {/g5}
3. {g0}Ifhay erethay arehay oremay anthay 5 ecordsray, ickclay {/g1}**{g2}extnay{/g3}**{g4} otay eesay ethay extnay oupgray ofhay ecordsray.{/g5}
4. {g0}(Optionalhay) Ifhay erethay asway ahay ecordray atthay ouyay eltfay asway otnay abouthay isthay individualhay, ickclay ethay eckchay oxbay orfay ethay ecordray, andhay ickclay {/g1}**{g2}eparatesay electedsay ecordsray{/g3}**{g4}.{/g5}
   1. {g0}Onhay ethay onfirmationcay essagemay, ickclay {/g1}**{g2}esyay{/g3}**{g4}.{/g5}
   2. {g0}Indicatehay ichwhay ecordray ouyay ouldway ikelay otay eesay. otay eesay ethay ecordray atthay ouyay eparatedsay, ickclay {/g1}**{g2}iewvay isthay ecordray onhay ethay amilyfay eetray{/g3}**{g4}. Otherwisehay, ickclay {/g5}**{g6}oseclay{/g7}**{g8}.{/g9}
5. {g0}ickclay {/g1}**{g2}oseclay{/g3}**{g4} otay oseclay ethay ombinedcay ecordsray indowway.{/g5}
6. {g0}(Optionalhay) Onhay ouryay edigreepay, eckchay otherhay ancestorshay otay eesay ifhay erethay arehay ossiblepay uplicatesday orfay eachhay individualhay.{/g1}